



CPFI 2025 Summer Board Meeting – Agenda

Thursday, May 29, 2025

8:30 am to 1:30 pm ET

Location: Pioneer Conference Room in Turner Lodge

Opening comments and updates (8:30 am ET)

- Call the meeting to order and opening remarks - **President** Jeff Copeland
- Devotion and Prayer - **Vice President** Marjorie Hayes
- Roll call - **Secretary** Jeff Bates
- Approve minutes - Jeff Bates

Nominations Committee

- Status of bylaws changes
- 2025 -2026 elections
- Appointment of new Executive Director

Finance

- Report on finances, investments, and requested motions -**Treasurer** Jordan Daniel
 - Review/Approve 2025 budget updates regarding membership and donation revenue
 - Review/Approve edits to CPFI Travel Reimbursement Guidelines to include chapter guest speaker engagements
- Report on development of Annual Impact Report - Jordan Daniel & Executive Director Ron Herman

Ambassadors Program

- Report from Jill Boone - ASHP
- Report from Jeff Bates – APhA
- Continue efforts at AACP (07/25)
- State and Local Meetings as well?

Break

Prayer – (Director Emeritus Fred Eckel)

Membership/Marketing

- Report on membership and marketing - **Vice President** Marjorie Hayes
 - Social Media Changes

- Report from CPFI member, Joy Greene
- Rightnow Media – Jeff Copeland

Board Discussion

- CPFI webinars - Jeff Bates
 - Consider purchasing a Zoom License? ~\$160/year
Help with Meetings, Webinars, etc. Dedicated to CPFI (Administrative Director Control)
- NSC bylaw changes / implementation - Jeff Bates
- Report from Ron Herman on membership forms
- Request for BOD Orientation and Transitions
 - Mentoring and Development of Future BOD members
- BOD Intentionality in Nominating Future BOD members
- Frequency of BOD Meetings, Communication

Prayer – (Director Rick Hess)

Lunch (Noon ET -12:30 pm - lunch will be delivered to conference room)

Prayer – (Director Lucy Malmberg)

Student Chapters

- Update from **National Student Council Chair** Jessica Revelle
- Update on student chapter activities and Policies & Procedures update– **Student Chapter Advisory Council (SCAC) Co-chair** Jessica Langdon
- Assign a Board member to work with student leaders to oversee student activities

Annual Meeting

- 2026 Lake Junaluska Conference Center (agreement signed) - **Director** Keith Allhands
- 2027 Bonclarken Conference Center (dates being held) – Keith Allhands
- The Ark Encounter visit – Keith Allhands

Closing Remarks and Prayer - President Copeland