



**Fall Board of Directors Meeting Minutes  
Southeast Christian Church, Rm ED 230/240  
Louisville, KY  
November 7, 2019**

**Opening Remarks and Prayer:**

President Jeff Copeland called the meeting to order at 8:35AM (EST) and provided opening remarks.

Past president Fred Eckel offered the opening prayer and devotions on the topic of making decisions—how do we bring God’s kingdom to all who are seeking, and how do we bring Jesus to all pharmacists? He referenced numerous scripture texts, including passages from Romans 1 and 12, Luke 12, Deuteronomy 10 and James 4. He also reminded us of the words to the hymn “Trust and Obey”..

**Roll Call and approval of minutes:**

Roll Call:	Present at SE Christian Church in Louisville, KY	Present on-line
	Fred Eckel, Immediate Past President	Jeff Copeland, President
	Greg Carlson, Vice President	Dan Spadaro, Treasurer
	Ron Herman, Executive Director	Jeff Bates, Director
	Nena Lindrose, Administrative Director	Herb Hames, Director
	Keith Allhands, Director	
	Susan Lutz, Director – Took Minutes (Secretary Absent)	
	Gene Lutz, Director	
	Lauren Willis, Director	
	Susie Kim, NSC Chairperson	
<b>Others in attendance:</b>		
	Kellie Zentz	
	Tristram Ford, Student Advisory Committee Chairperson	

Approval of Minutes: Minutes of the May 23, 2019 board meeting were approved as previously sent out. (M/S/C Eckel/Willis.).

**2020 and 2021 Annual Conference: (see report)**

Keith Allhands reported for the committee that everything is set for return to BonClarken Conference Center in Flat Rock, North Carolina for the 2020 annual conference June 3-7. Program chair Jeff Bates referred to the planned program as printed. He commented that in planning for CE, the evaluations from the 2019 conference were reviewed and efforts are being made to provide topics that fulfill mandatory CE requirements in several states. He noted that CPFI has been blessed with many CE speaker and devotional speaker options. The question of possibly considering webinar format in the future was noted; no action was taken. Nena will investigate costs for recording one or more sessions at the 2020 and 2021 conferences.

The conference location for 2021 will be a return to the Doubletree Resort in Myrtle Beach. Locations for 2022 are currently being considered, and include Higher Ground (Indiana) and Glen Eyrie (Colorado) in addition to a return to recent other sites. Keith Allhands and Gene and Susan Lutz will be visiting Higher Grounds in Indiana following meeting and will report to the conference committee.

**Prayer Committee: (report as printed)**

Past President Fred Eckel reviewed the history of this committee and the prayer ministry of CPFI. He posed questions related to future activities of the committee. Lauren Willis volunteered to help

with increased social media accessibility with the goal of attracting new (and younger) professionals and students to utilize what is available. It was decided that the Faith Script and monthly prayer will continue and that other electronic options will be sought.

### **Finance/Fundraising:** (report as printed)

- Treasurer Dan Spadaro reported for the finance committee. He noted that donations and memberships have both declined. Renewals are not meeting desired goals.
- The 2020 proposed budget was presented and reviewed. Discussion followed. President Jeff Copeland noted that comparisons with other national pharmacy organizations illustrate that CPFI is clearly a bargain, offers many services and members need to be alerted to that fact.
- Discussion on various options for increasing revenues by offering recorded A/V programs of specific conference sessions for a fee and the pros and cons of on-line vs. in person conferences followed. No decision re: any change was made.
- M/S/C (Eckel/Allhands) to approve the budget as presented.
- An update on the dissolution of the Student Scholarship Committee was noted. Gene Lutz will write up a proposed By Laws change to modify the committee title to Student Travel Fund Committee (specific language not decided.) An e-mail vote of the membership will be necessary to approve any By Laws change.

### **Faith Script messages:**

Volunteers to provide the monthly messages were solicited and will be notified by Nena ahead of each deadline.

### **Break:** (10 minutes)

Following a brief break, Susie Kim offered a prayer prior to continuation of discussions.

### **2019 Prayer Breakfasts:**

- **ASHP Mid-year meeting:** It was reported that the cost to hold a prayer breakfast would be prohibitive for this year. No one indicated the ability to host any sort of event in conjunction with the ASHP meeting this year. A volunteer is needed by the June conference in Flat Rock to coordinate a prayer breakfast at the 2020 ASHP Mid-year meeting.
- Jeff Copeland indicated an interest in coordinating a prayer breakfast at **annual AACP meeting** in 2020.
- Gene and Susan Lutz will coordinate the 2020 **APhA prayer breakfast** in Washington, DC in March.

### **CPFI Position Statements:**

Fred Eckel commented on communications he had received from a member who raised objections to the CPFI “right of conscience” statement. Following discussion, it was decided that no change will be made to the current statement.

The board was made aware of an inquiry from a New York college chapter regarding an LGBTQ issue involving an officer in the chapter. Discussion followed on the topic of chapter quality vs. chapter quantity. It was decided that a Leadership Statement of Faith be developed to guide those in leadership positions in both professional membership and student chapters. No one was assigned to this task.

No specific action was taken regarding the specific incident, but communications will be made from the office to offer guidance, following the Board's recommendation for the chapter to disassociate from the university and commence meeting outside of school confines.

**Membership:** (report as printed)

Vice President and Chairperson of the membership committee, Greg Carlson reviewed his plan to contact lapsed members, utilizing the membership committee members. Follow up also needs to be done with names gathered at the booth and Friday night gather at this GMHC conference and all prayer breakfasts. All members are encouraged to be involved in actively recruiting new members and urging lapsed members to rejoin. Ron Herman indicated that he will work with Memberclicks to address the continuing problem of student members transitioning to first year grad membership. He will also reviews to make the website more user friendly for membership renewals.

**Executive Director report:** (report as printed)

Executive Director Ron Herman reviewed current membership statistics and reviewed membership history. At Ron's suggestion, M/S/C (Eckel/ S.Lutz) to drop the e-check option for dues payments due to low utilization. Nena and Ron will review the numbers and follow through on this motion.

**Student Ministries:** (see report)

Student representative Susie Kim reported that the transition to a new structure for the student chapters organization is going smoothly. Responsibilities are now divided among three individuals with the goal of strengthening connections between all US chapters and leaving a legacy for Christ. More team building is planned.

The Hands and Feet grants were awarded to four chapters. A fifth chapter did not complete all details of the application so did not receive an award. Discussion followed on what, if any, action to take to allow this fifth chapter to receive a grant. No decision was made and it was suggested that the remaining balance in the fund be rolled over to the coming year.

(Addendum: please refer to e-mails following the conference clarifying this action.)

**Break for Lunch:**

- Following a blessing and prayer by Keith Allhands, the meeting was suspended for lunch.
- Gene Lutz opened the afternoon session with prayer.

**New Business Discussions:**

President Jeff Copeland and other past presidents reported on discussions that have been occurring re: moving the CPFI office back to West Palm Beach. Nena had an opportunity to spend a month in Florida at a member's Condo (Sept./Oct.). The executive committee gave her permission to see how it would work to conduct CPFI business from a remote location. That experiment went well and Nena had expressed in interest in continuing with CPFI, but also expressed a desire to return to Florida. The current president asked several past presidents (Herb, Keith, Ron and Fred) along with Nena to gather information about possible scenarios for a moving the office back to Florida. They were asked to bring their findings to the Board for discussion. President Copeland outlined some of those issues in his letter to the Board prior to the November meeting and asked the Board to be prepared to discuss the issues at the Board meeting. Concern was expressed that the Board was not informed of the task force committee and these activities as the By Laws stipulate.

Numerous concerns were discussed regarding a possible move, including the ongoing relationship with CMDA, the 501.c3 status of CPFI, and various cost factors. M/S/C (Bates/Eckel) to approve

Nena's continued working for CPFI remotely. M/S/C (Hames/Carlson) to expand the task force committee to include Gene Lutz and Jeff Bates and to continue research for relocating the office and Nena to a possible alternative location. The committee appointed is Jeff Copeland Keith Allhands, Ron Herman, Herb Hames, Jeff Bates, Fred Eckel, Gene Lutz and Nena Lindrose.

### **Silent Auction:**

It was discussed that proceeds from the Silent Auction to be held at the 2020 conference need to be designated prior to the conference. M/S/C (Eckel/S.Lutz) to make every effort to award \$500/chapter and to use as many of the funds as possible. It was stressed that the criteria for awards be clearly stated to all chapters. No funds were designated for the Democratic Republic of Congo..

### **Open Discussion:**

- The question of the 2020 mid-year meeting location was presented. More frequent meetings would be helpful, though some may not be face to face. M/S/C (Carlson/Eckel) to continue holding the meeting in conjunction with GMHC in November of 2020 and allow remote access for those who cannot be personally present.
- It was determined that following this meeting it should be decided whether the value of continuing to exhibit at the Global Missions Health Conference is worth the cost.
- It is time for the Nominations Committee to begin their work. Officer positions due for election in 2020 are Treasurer and Secretary, and two board positions are up for election (currently held by Lauren and Gene L.)

### **Concluding Remarks & Closing Prayer:**

President Jeff Copeland thanked the Board for a productive meeting and closed the meeting in prayer at 3:00PM.

The meeting was closed in prayer by Fred and adjourned at 3:15 PM.

Respectfully and prayerfully submitted,

Susan Lutz, on behalf of Michael Merrick, Secretary